



PROOF OF IDENTIFICATION & ADDRESS

All bidders and buyers must bring two forms of original identification and must select which forms of identification you have on the registration form, in order to register and receive a bidding paddle. Both forms of ID will need to be presented with the deposit monies following a successful bid. Please ensure you have one photographic and one proof of address and all documentation must be the original, as photocopies will NOT be acceptable.

PROOF OF ADDRESS

- Current Full UK/EU Driving Licence*
- Utility Bill no more than 3 months old
- UK Bank/Building Society Statement
- Local Authority Council Tax Bill
- State Pension/Benefit Book Notification*

PHOTOGRAPHIC ID

- Valid Signed Passport
- Current Full UK/EU Driving Licence*
- Inland Revenue Tax Notification
- State Pension/Benefit Book Notification*
- Resident Permit

* Documents can be used as proof of address or photographic identification, however cannot be used as both forms of ID.

ADDITIONAL INFORMATION REQUIRED

- **Are you purchasing a property jointly with others?**
 - ID is required for each purchaser.
- **Are you purchasing a property on behalf of a Limited Company, Limited Liability Partnership or unincorporated partnership or business?**
 - ID for the bidder
 - Letter of Authority from the Company that you have authorisation to bid on the Company's behalf
 - Certificate of Incorporation
 - Full names of board of Directors/Partners
 - Proof of Registered Office Address
 - ID for Shareholders with more than 25% of share capital
- **Are you bidding as an Agent for the buyer?**
 - Letter of Authority from the Company/Individual that you have authorisation to bid on their behalf
 - ID for the bidder
 - ID for the buyer
- **Are the providers of funds different to the bidder or buyer?**
 - ID for the funds provider
 - ID for the bidder
 - ID for the buyer
- **Are you bidding on behalf of a Trust?**
 - ID for the bidder
 - ID for each beneficial owner
 - ID for the settler of the Trust
 - ID for each Trustee
 - Letter of Authority from the Trust that you have authorisation to bid on the Trust's behalf