

# **REGISTERING TO BID - PART 1**



#### Create an account, log in or continue as a guest

If you might bid again in a future auction, we recommend you create an account. See the benefits detailed above.

#### **Register your personal details**



You must also provide details for any joint buyers, if bidding on behalf of a company we will need details for all shareholders with 25% or more share capital and your company registration number. If bidding on behalf of someone else (or you are not a shareholder listed on Companies House), you will also need a letter of authority.

#### Confirm how you will fund your purchase

If funds are being provided by a 3rd party (such as a relative i.e. not a bank or financial institution) we will also need their details.



#### Provide your solicitors details

If you already have one appointed, if you don't you must instruct one straight after the auction and let us have their details.



### Confirm how you wish to bid

If bidding by telephone or proxy, you will need to select which properties you wish to bid on. Internet bidders will be open to bid on all lots.



### Agree to the terms and conditions

Read and agree to the terms & conditions and confirm you have read the legal pack(s).

#### Verify your mobile number

You will receive a text message or phone call with a pin code to verify your primary phone number.



# **REGISTERING TO BID - PART 2**



#### **Register your debit card details**

You will be redirected to securely register your card details, NO money will be taken unless you purchase a property.

#### Complete an anti-money laundering (AML) check

Each party will receive an email and text message to complete an AML check with Credas, you will need your original passport or driving licence and complete a liveness check.



#### If you are a non-UK resident

The process differs slightly, please submit your application as usual and we will be in touch with further details.



#### Approved to bid

Once you have complete all the steps and we have checked your details, you will receive an email advising that you are approved to bid.



#### **Internet bidders**

You will need an Auction Passport Account (used to download the legal packs) in order to proceed to bid. Please use the same email address as your application.

### **Telephone bidders**

A member of staff will call you at the time your lot(s) are being offered to bid as per your instructions over the phone.

## **Proxy bidders**

The auctioneer will bid on your behalf up to your maximum pre-set amount for each property you wish to purchase.

# TO REGISTER, PLEASE VISIT:

## BONDWOLFE.COM/REMOTE-BIDDING

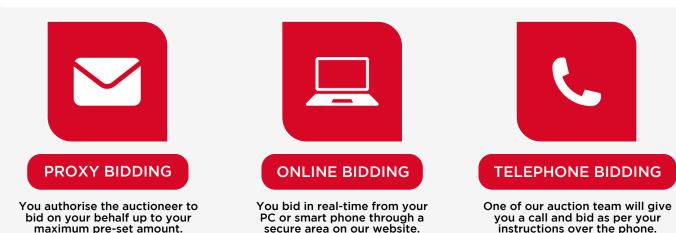
#### **BENEFITS OF CREATING AN ACCOUNT:**



Save your details and return at any time to finish your application, you must submit your form at the end in order to register for the auction.

When registering for future auctions all your details will be saved in your account to ensure an easy registration process for any auctions you wish to participate in.

You and any parties in your application only need to complete an AML check every 12 months. If you add a new party to your application within the 12 months, they will need to complete their AML check at that stage, but the system will recognise if your AML is still valid.



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You will require the following information to complete your application. If you create an account, you can save your details at any time and come back to them to finish your application, but please ensure you submit your form at the end in order to proceed.

You will also need to register your debit card details with SagePay and you will need to complete an anti-money laundering (AML) check with Credas (if you are a new applicant or every 12 months if you already have an account) and a link will be sent to each party by email and text message.

BUYING IN YOUR SOLE NAME - personal details (including date of birth) and your debit card details

BUYING IN JOINT NAMES - personal details (including date of birth) for each party/parties and your debit card details.

- BIDDING ON BEHALF OF SOMEONE ELSE a signed letter of authority, personal details (including date of birth) for yourself and the purchaser(s) and your debit card details.
- **FUNDS BEING PROVIDED BY A 3RD PARTY -** (such as a relative i.e. not including a bank or financial institution) personal details for each party (including date of birth) and your debit card details.
- BIDDING ON BEHALF OF A COMPANY company registration number, personal details for yourself and all shareholders owning 25% or more share capital, and your debit card details. If you are not a director listed on Companies House, you will also require a letter of authority signed by one of the directors.
- BUYING AND YOU ARE A NON-UK RESIDENT personal details (including date of birth) and details of your UK Solicitor (who must email us prior to the auction at remotebids@bondwolfe.com to confirm that they have been instructed to act on your behalf). You will also be required to transfer your deposit (10% of your maximum bid subject to a minimum of £5,000) and the administration fee of £1,920 (inc. Vat) to our client account in cleared funds in advance of the auction (this will be refunded if you are unsuccessful which can take up to 10 working days).

As with all auction lots, if you are successful, your purchase will be legally binding and you will exchange contracts on the fall of the gavel. A member of our staff will sign the contract/special conditions of sale on your behalf, in accordance with the terms and conditions, which are available within our registraton system and on our website. It is your responsibility to ensure you have completed all of your preauction checks which should include viewing the property, reading the legal pack, checking the addendum for any changes to the catalogue (which is continually updated on our website), reading the important information and common auction conditions, as well as arranging a survey and your finances (if applicable). Bond Wolfe cannot be held responsible for internet/connection/communications problems which stop you from being able to bid for any of our auction properties.

Please note there is a maximum number of telephone bids per property. Once we have reached capacity you will be offered a proxy or internet bid.